

City of Emporia – Water Department

Required Information to Start Service

FEES: \$15.00 (APPLIED TO FIRST BILL)

TURNED ON AFTER HOURS: \$50.00 (APPLIED TO FIRST BILL)

ANY/ ALL PAST DUES MUST BE PAID PRIOR TO STARTING NEW SERVICE

2 DAY PROCESSING TIME (NO GURANTEE OF DATE REQUESTED)

SERVICE DAYS: Monday, Wednesday, Thursday, Friday (WITH EXCEPTIONS)

E-mail to: utilities@emporia-kansas.gov

Fax to: 620-343-5668

Drop Box: South Parking Lot

Mail to: Water Department – PO BOX 928 – Emporia, KS 66801

Name (as stated on ID or License): _____

License or ID Number: _____ State of Issue: _____

Date of Birth: _____ Social Security # / EIN: _____

Phone Number: _____

Service Address: _____

Date to Start Service: _____

Mailing Address: _____

Signature: _____

Do you currently have service: _____ If so, would you like to cancel service? _____

Address to shut off: _____ Date to stop service: _____

Attach copy of driver's license below